

AGENDA

COMMITTEE ON FINANCE

**October 4, 2005
Mayor and All Aldermen**

**Upon Recess of BMA
Aldermanic Chambers
City Hall (3rd Floor)**

1. Mayor Baines calls the meeting to order.
2. The Clerk calls the roll.
3. Resolutions: **(A motion is in order to read by titles only.)**

“Amending the FY2004 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Fifty Eight Thousand Five Hundred Eighty Seven Dollars (\$258,587) for the 2004 CIP 210704 Public Health Preparedness Program.”

“Amending the FY2004 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Five Hundred Thousand Dollars (\$500,000) for FY2004 CIP 612504 Old Wellington Road Apartments Project.”

“Amending the FY2005 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Ten Thousand Dollars (\$10,000) for FY2005 CIP 510005 Parks Facilities Improvement Program.”

“Authorizing the Finance Officer to effect a transfer of Ten Thousand Dollars (\$10,000) for the 2005 CIP 510005 Parks Facilities Improvement Program.”

“Amending the FY2006 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty Seven Thousand Two Hundred Seven Dollars Sixty Seven Cents (\$27,207.67) for FY2006 CIP 411606 2005 Homeland Security Grant Program.”

A motion is in order that the Resolutions ought to pass and be enrolled.

4. CIP Budget Authorizations:

210704	Public Health Preparedness – Revision #1
612504	Old Wellington Road Apartments Project–Revision #1
210105	Homeless Health Care
510005	Park Facilities Improvement Program – Revision #3
710205	Public Works Infrastructure – Revision #3
411106	Weed ‘N’ Seed
411206	Youth Attendant Program
411606	2005 Homeland Security Grant Program

A motion is in order that the CIP budget authorizations be approved, subject to final adoption of related resolutions.

5. If there is no further business, a motion is in order to adjourn.

City of Manchester New Hampshire

In the year Two Thousand and Five

A RESOLUTION

“Amending the FY2004 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Fifty Eight Thousand Five Hundred Eighty Seven Dollars (\$258,587) for the 2004 CIP 210704 Public Health Preparedness Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2004 CIP as contained in the 2004 CIP budget; and

WHEREAS, Table 1 contains all sources of Federal, State and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to accept funding in the amount of \$258,587 from the New Hampshire Department of Health & Human Services Office of Community & Public Health for the implementation of the Public Health Preparedness Program;

NOW, THEREFORE, be it resolved that the 2004 CIP be amended as follows:

By increasing:

FY2004 CIP 210704 Public Health Preparedness Program - \$258,587 State
(From \$1,000,000 State to \$1,258,587 State)

Resolved, that this Resolution shall take effect upon its passage.

3

City of Manchester New Hampshire

In the year Two Thousand and Five

A RESOLUTION

“Amending the FY2004 Community Improvement Programs, transferring, authorizing and appropriating funds in the amount of Five Hundred Thousand Dollars (\$500,000) for FY2004 CIP 612504 Old Wellington Road Apartments Project.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2004 CIP as contained in the 2004 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, Table 2 contains all sources of Community Development Block Grant, Emergency Shelter Grant, and HOME funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to support the needed development and construction of affordable housing at Old Wellington Road, through a loan to the developer in the amount of \$1,000,000 and;

WHEREAS, existing funds in at least that amount are available from the proceeds of HOME program Revenue, unprogrammed HOME Funds, Affordable Housing Trust Funds and other previously funded CIP Projects;

NOW, THEREFORE, be it resolved that the 2004 CIP be amended as follows:

- 1) **By decreasing:**
Affordable Housing Trust Fund - \$500,000
(From \$888,003 Other to \$388,003 Other)
- 2) **By allocating:**
Unprogrammed HOME Program Funds - \$500,000
(From \$111,997 HOME to \$611,997 HOME)

Resolved, that this Resolution shall take effect upon its passage.

City of Manchester New Hampshire

In the year Two Thousand and Five

A RESOLUTION

"Amending the FY 2005 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Ten Thousand Dollars (\$10,000) for FY2005 CIP 510005 Parks Facilities Improvement Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2005 CIP as contained in the 2005 CIP budget; and

WHEREAS, Table 4 contains all General Obligations Bonds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to transfer funding in the amount of \$10,000 to support the installation of vertical curbing along the West edge of Circular Drive at Derryfield Park and;

WHEREAS, funds from Public Works Infrastructure in the amount of \$10,000 are available;
NOW, THEREFORE, be it resolved that the 2005 CIP's be amended as follows:

1) By increasing:

FY2005 CIP 510005 – Parks Facilities Improvement Program - \$10,000 Bond
(from \$3,158,471.99 Bond to \$3,168,471.99 Bond)

2) By decreasing:

FY2005 CIP 710205 – Public Works Infrastructure - \$10,000 Bond
(from \$3,020,000 Bond to \$3,010,000 Bond)

Resolved, that this Resolution shall take effect upon its passage.

3

City of Manchester New Hampshire

In the year Two Thousand and Five

A RESOLUTION

"Authorizing the Finance Officer to effect a transfer of Ten Thousand Dollars (\$10,000) for the 2005 CIP 510005 Parks Facilities Improvement Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That: Pursuant to RSA 33:33-a there is hereby authorized to be expended for purposes stated in Section 3 of the Municipal Finance Act, the sum of Ten Thousand Dollars from the balance of bonds authorized as follows:

Section 1.

From:

2005 CIP 710205, Public Works Infrastructure

Amount Transferred: \$10,000

Original Resolution Adopted: August 3, 2004

Original Amount: \$1,710,000

To:

2005 CIP 510005 Parks Facilities Improvement Program

Section 2. Resolved, that this Resolution shall take effect upon its passage.

City of Manchester New Hampshire

In the year Two Thousand and Five

A RESOLUTION

“Amending the FY 2006 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty Seven Thousand Two Hundred Seven Dollars Sixty Seven Cents (\$27,207.67) for FY2006 CIP 411606 2005 Homeland Security Grant Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2006 CIP as contained in the 2006 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds from the State of New Hampshire Department of Safety to equip and operate a Homeland Security Special Operations Unit;

NOW, THEREFORE, be it resolved that the 2006 CIP be amended as follows:

By adding:

FY2006 411606 – 2005 Homeland Security Grant Program - \$27,207.67 State

Resolved, that this Resolution shall take effect upon its passage.

CIP BUDGET AUTHORIZATION

CIP #: 210704 Project Year: 2004 CIP Resolution: 6/9/2003
 Title: Public Health Preparedness Amending Resolution: 10/4/2005
 Administering Department: Health Department Revision: 1

Project Description: Funding to be used to upgrade the Manchester Health Department's preparedness for and response to bioterrorists, outbreaks of infectious disease, and other public health threats and emergencies.

Federal Grants Federal Grant: No **Environmental** Review Required: No
 Grant Executed: Completed:

Critical Events

1	Program Initiation	9/2/2004
2	Program Completion	12/31/05
3		
4		
5		

Expected Completion Date: 12/31/2005

Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$729,543.00	\$0.00	\$0.00	\$729,543.00
Fringes	\$296,900.00	\$0.00	\$0.00	\$296,900.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$80,000.00	\$0.00	\$0.00	\$80,000.00
Overhead	\$5,445.00	\$0.00	\$0.00	\$5,445.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$141,699.00	\$0.00	\$0.00	\$141,699.00
TOTAL	\$1,258,587.00	\$0.00	\$0.00	\$1,258,587.00

Revisions

#1 - Total budget increased from \$712,163 to \$1,258,587 due to the receipt of additional grant funds.

COMMENTS

Federal State of New Hampshire Department of Health and Human Services. Federal grant amount initially estimated to be \$1,000,000, \$712,163 awarded. \$546,424 of additional grant funds awarded increasing budget to \$1,258,587.

CIP BUDGET AUTHORIZATION

CIP #: 612504

Project Year: 2004

CIP Resolution: 6/9/2003

Title: Old Wellington Road Apartments Project

Amending Resolution: 10/4/2005

Administering Department: Planning & Community Development

Revision: 1

Project Description: Funding for the construction of 90 units of multi-family housing at Old Wellington Road. Ninety of the apartments to be designated as affordable housing units to be occupied by low income families.

Federal Grants

Federal Grant: Yes

Environmental

Review Required: Yes

Grant Executed:

Completed:

Critical Events

1	Program Initiation	4/20/04
2	Program Completion	12/31/05
3		
4		
5		

Expected Completion Date:

12/31/2005

Line Item Budget

	HOME	OTHER		TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$611,997.00	\$388,003.00	\$0.00	\$1,000,000.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$611,997.00	\$388,003.00	\$0.00	\$1,000,000.00

Revisions

Revision #1 increases HOME funds \$500,000 to \$611,997 substituting Affordable Housing Trust funds that were previously allocated.

COMMENTS

\$100,000 from HOME Program Revenue, \$500,000 from unprogrammed HOME funds, \$11,997 HOME funds from CIP 610904 Affordable Housing Initiatives, \$388,003 from Affordable Housing Trust Fund.

CIP BUDGET AUTHORIZATION

CIP #: 210105 Project Year: 2005 CIP Resolution: 6/1/2004
 Title: Homeless Health Care Amending Resolution:
 Administering Department: Health Department Revision:

Project Description: Funds to support health care services for homeless persons in Manchester.

Federal Grants Federal Grant: Yes **Environmental** Review Required: No
 Grant Executed: Completed:

Critical Events

1	Program Initiation	1/04/05
2	Program Completion	12/31/05
3		
4		
5		

Expected Completion Date: 12/31/2005

Line Item Budget

	FEDERAL			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$330,683.00	\$0.00	\$0.00	\$330,683.00
TOTAL	\$330,683.00	\$0.00	\$0.00	\$330,683.00

Revisions

COMMENTS

Note 1 - Budget reduction from \$340,000 to \$317,221. Grant estimated to be \$340,000, actual grant amount \$317,221. Note 2 - Budget increase of \$13,462 from \$317,221 to \$330,683 due to receipt of additional grant funds. \$340,000 approved as a part of 2005 CIP.

CIP BUDGET AUTHORIZATION

CIP #: 510005 Project Year: 2005 CIP Resolution: 6/1/2004
 Title: Park Facilities Improvement Program Amending Resolution: 10/4/2005
 Administering Department: Parks, Recreation & Cemetery Revision: #3

Project Description: Rehabilitation and construction of various park facilities to include: Raco Theodore Pool, Piscataquog River Park/West Junior Deb Fields, Precourt Park, Brown-Mitchell Park, Derryfield Park, Piscataquog Rail Trail and South Manchester Rail Trail.

Federal Grants Federal Grant: Yes **Environmental** Review Required: No
 Grant Executed: Completed:

Critical Events

1	Design/Engineering	7/21/04 - 12/31/04
2	Bid Projects	7/21/04 - 9/1/05
3	Construction	8/1/04 - 12/31/05
4		
5		

Expected Completion Date: 12/31/2005

Line Item Budget

	BOND	FEDERAL	CDBG	TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$280,000.00	\$0.00	\$0.00	\$280,000.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$2,189,307.04	\$612,312.00	\$86,852.95	\$2,888,471.99
Other	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$2,469,307.04	\$612,312.00	\$86,852.95	\$3,168,471.99

Revisions

Revision #1 - adds \$49,307.04 of Bond funds from 411403 Cohas Brook Fire Station.
 Revision #2 - adds \$86,852.95 of CDBG funds from 510404 for Piscataquog River Park & Raco Theodore Pool.
 Revision #3 - adds \$10,000 of Bond funds from 710205 for the installation of curbing at Derryfield Park.

COMMENTS

Revision #1 - Funds will be used for the construction of Raco Theodore Pool. Revision #2 - Funds will be used for Piscataquog (\$25,000) and remainder for Raco Theodore Pool.

CIP BUDGET AUTHORIZATION

CIP #: 710205	Project Year: 2005	CIP Resolution: 6/1/2004
Title: Public Works Infrastructure	Amending Resolution: 10/4/2005	
Administering Department: Highway Department	Revision: #3	

Project Description: Various infrastructure project to include: Car impound Lot construction, Granite Street reconstruction, Mission Avenue, and Hands Across the Merrimack Bridge.

Federal Grants	Federal Grant: No	Environmental	Review Required: No
	Grant Executed: 		Completed:

Critical Events

1	Project Initiation	7/21/04
2	Project Completion	6/30/05
3		
4		
5		

Expected Completion Date: **6/30/2005**

Line Item Budget

	BOND	OTHER	CASH	TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$420,000.00	\$0.00	\$0.00	\$420,000.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$970,000.00	\$0.00	\$0.00	\$970,000.00
Other	\$310,000.00	\$560,000.00	\$750,000.00	\$1,620,000.00
TOTAL	\$1,700,000.00	\$560,000.00	\$750,000.00	\$3,010,000.00

Revisions

Revision #1 - increases project by \$750,000 Cash from sale of Canal Street Garage.
 Revision #2 - receives \$260,000 Other Funds from the Community Development Finance Authority for the Hands Across the Merrimack. Revision #3 - Decreases bond budget by \$10,000 from \$1,710,000 to \$1,700,000 due to the transfer of funds into the Parks Facilities Improvement Program (CIP #510005).

COMMENTS

Other = Materials. Car Impound Lot - \$200,000 and Mission Avenue - \$110,000. Granite Street - \$730,000 in Contracts and \$420,000 Land Acquisitions. Hands Across The Merrimack - \$300,000 Other, \$250,000 Bond; \$750,000 from sale of Canal Street Garage; and \$260,000 Other - CDFA.

CIP BUDGET AUTHORIZATION

CIP #: 411106 Project Year: 2006 CIP Resolution: 5/17/2005
 Title: Weed 'N' Seed Amending Resolution:
 Administering Department: Police Department Revision:

Project Description: Operational support for crime prevention activities involving inner-city youth. Program to operate out of the PAL Center.

Federal Grants Federal Grant: Yes **Environmental** Review Required: No
 Grant Executed: Completed:

Critical Events

1	Program Initiation	10/01/05
2	Program Completion	9/30/06
3		
4		
5		

Expected Completion Date: 9/30/2006

Line Item Budget

	FEDERAL			TOTAL
Salaries and Wages	\$111,234.00	\$0.00	\$0.00	\$111,234.00
Fringes	\$30,856.00	\$0.00	\$0.00	\$30,856.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$82,910.00	\$0.00	\$0.00	\$82,910.00
TOTAL	\$225,000.00	\$0.00	\$0.00	\$225,000.00

Revisions

COMMENTS

\$300,000 approved as a part of 2006 CIP, \$225,000 of grant funds actually received.

CIP BUDGET AUTHORIZATION

CIP #: 411206 Project Year: 2006 CIP Resolution: 5/17/2005
 Title: Youth Attendant Program Amending Resolution:
 Administering Department: Police Department Revision:

Project Description: Provides a non-secure detention facility, with complete sight and sound separation from adult detainees, for youths classified as Delinquent Offenders during the pre-arraignment phase of their processing.

Federal Grants Federal Grant: No **Environmental** Review Required: No
 Grant Executed: Completed:

Critical Events

1	Program Initiation	10/4/05
2	Program Completion	9/30/06
3		
4		
5		

Expected Completion Date: 9/30/2006

Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$50,560.00	\$0.00	\$0.00	\$50,560.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$50,560.00	\$0.00	\$0.00	\$50,560.00

Revisions

COMMENTS

Grant funds initially estimated to be \$75,000, \$50,560 awarded.

CIP BUDGET AUTHORIZATION

CIP #: 411606

Project Year: 2006

CIP Resolution: 5/17/2005

Title: 2005 Homeland Security Grant Program

Amending Resolution: 10/4/2006

Administering Department: Police Department

Revision:

Project Description: Implementation of Homeland Security Program Special Operations Unit.

Federal Grants

Federal Grant: No

Grant Executed:

Environmental

Review Required: No

Completed:

Critical Events

1	Program Initiation	9/12/05
2	Program Completion	12/30/05
3		
4		
5		

Expected Completion Date:

12/30/2005

Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$6,153.84	\$0.00	\$0.00	\$6,153.84
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$21,053.83	\$0.00	\$0.00	\$21,053.83
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$27,207.67	\$0.00	\$0.00	\$27,207.67

Revisions

COMMENTS